



HUMAN RESOURCES

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UTILITY WORKER (PART-TIME)

POSITION REFERENCE NUMBER: 10620-138

GENERAL FUNCTION

Part-time labor position working in the Facilities Management Department performing manual work to support events and the custodial care of University buildings and parking facilities. Responsibilities include: performing custodial duties for campus parking facilities, building entrances, conference and event facilities and other venues; set up/tear down of event equipment and provide event support; collect/dispose of refuse and waste materials from University facilities; perform duties to include, but not limited to: operating equipment to strip, scrub, wax and refinish floors; clean carpets and upholstery; wash windows, door frames and walls; perform light maintenance duties and provide event support; snow removal; and related work as required.

MINIMUM QUALIFICATIONS

1. High School Diploma or GED required.
2. Valid Driver's license required.
3. Ability to drive vehicles with standard transmission.
4. Ability to work a flexible schedule, any shift at all campus locations, and report to work during any University closings.
5. Ability to work in all-weather types.

OTHER INFORMATION

Exemption Status: **Non-Exempt**

Post Date: September 11, 2017

HOW TO APPLY

Submit a letter of interest and an attached resume to jobs@rmu.edu. To ensure proper processing, applicants must use the following subject line format:

First Name Last Name – Position Reference Number

Example: Bob Morris - 123456

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